



SCHOOL
MEMBER



CURLEDGE STREET
ACADEMY

Curledge Street Academy
Paignton, Devon
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8 January 2020

Dear Parent/Carer

Parental consent & data collection: Sims Parent Lite

As an Academy we want to ensure we have the most up to date information on you and your child/children. **Sims Parent Lite** will provide parents with an effective, convenient and user friendly platform to access, review and request changes to the data the Academy holds. These changes can be made directly from your smartphone, tablet or PC on IOS, Android or via your browser. You will be able to provide additional information on crucial details such as medical information or dietary needs. When a change request is submitted by you, an alert is sent to the school office. Staff will review requests and update our student database, eliminating manual errors. Notifications will be sent to remind you to update your child's consents or parental consents throughout the year. Please note Sims Parent Lite will replace the annual TS0E3 paper form. The paper form will still be available from reception if needed.

With the General Data Protection Regulation (GDPR) having been introduced in May 2018 schools have new requirements around the way they use student and parent data. **Sims Parent Lite** helps schools comply with the new GDPR data requirements, by providing a simple way to collect, manage and handle information by obtaining accurate data securely from parents.

Getting Started:

We will send an activation email to your home email address. Simply click on the link from your tablet, pc or smartphone to activate your account. You can then login using your normal Facebook, Twitter, Google or Microsoft username and password. You will be able to see all children for whom you have parental responsibility on the app once registered, or you can easily create an account on any of the platforms.

The email will be from noreply@sims.co.uk in your Inbox. If not there, **check in your Junk mail.**

We will also email you step by step instructions as to how to use the App. These will also be available on our website. Our school receptionist, Mrs Webb, will be able to help you with any queries.

We ask that you use the Sims Parent Lite app to review your child(ren)'s existing information by the end of January.

Yours sincerely

Mrs V Carter
Head of School



Bay Education Trust
Registration Number: 9299975

Sims Parent Lite

As well as allowing you the opportunity to update contact details, medical, cultural and dietary needs, SIMS Parent Lite allows you to give or decline permission for the following:

- photographs (individual, sibling or class)
- videos, images in social media, newspapers & website
- To watch DVDs as a treat within school
- Take part in Academy trips (* see note below)
- To receive emergency first aid (# see note below)
- Access the internet within school and on-line services to aid learning
- To allow the Academy to maintain a Google Account for your child (+ see note below)
- Ability to swim 50m unaided

*** Academy trips**

- Academy trips and other activities that take place away from the Academy site during the school day;
- All visits (including residential trips) which take place outside normal Academy hours including evenings, weekends and non-term times;
- Offsite sporting fixtures, tournaments and special events both within and outside of normal Academy hours as well as travel between the school, Paignton Community & Sports Academy and other local venues.

The Academy will continue to inform you via Parentpay communication (email/text) about trips taking place and any special arrangements. We may ask you to acknowledge or respond to that communication. The Sports Coach may also contact you about sports team activities and will ask you to state if you are happy for your son/daughter to take part. They will not always request a separate form to be completed.

For some trips and activities that are not part of normal school life, eg a residential trip, the Academy will ask for an additional full consent form to be completed. You are, of course, able to write to us at any time to state your son/daughter is not permitted to go on school trips. If this should arise, please contact your child's teacher/phase leader.

First aid, photographs and general

- To be given first aid or urgent medical treatment during any Academy trip or activity;
- To be photographed or videoed; and for copyright purposes, internet access, Parentpay communication (text messages and emails), sex education and data exchange;
- Asthma consent; in the event of your child displaying symptoms of asthma, and if their inhaler is not available or is unusable, you consent for your child to receive salbutamol from an emergency inhaler held by the school for such emergencies.
- The emergency asthma inhaler can only be used by children who have been diagnosed with asthma, and prescribed an inhaler, or who have been prescribed an inhaler for another condition and whose parents/carers have given consent for an emergency inhaler to be used.

As an Academy, we often like to use photography and other types of media for promotional and marketing purposes. This will enable such materials involving your son/daughter to be published and, on occasion, their names being used in documents that can be accessed by members of the public, eg newspaper articles, website.

At Curlidge Street Academy, we use G Suite for Education, and we seek your permission to provide and manage a G Suite for Education account for your child when your child first starts school. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs,



Classroom, and more used by tens of millions of students and teachers around the world. At Curledge Street Academy, students will use their G Suite accounts to complete assignments, communicate with their teachers, sign into their Chromebooks, and learn 21st century digital citizenship skills.

+ G Suite Notice to Parents & Guardians, outlined on our website, provides answers to common questions about what Google can and can't do with your child's personal information, including:

What personal information does Google collect?

How does Google use this information?

Will Google disclose my child's personal information?

Does Google use student personal information for users in K-12 schools to target advertising?

Can my child share information with others using the G Suite for Education account?

You can find this notice under 'Our School', 'Data Protection'. Whilst on the website you may wish to familiarise yourself with our privacy policy. Paper copies of both are available from the School Office on request if you do not have internet access.

